How to Locate Your Renewal Application

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How to Locate Your Renewal Application

Member News



Cody Cioffe

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Don't Miss Your Chance to Shape the Future of ICF 11.09.2022

ICF Professional Coaches Board of Directors Election Closes November 14 Voting for the 2023 ICF Professional Coaches Global Board of Directors ends November 14 at 11:59 p.m. EST (New York). We encourage you to take this opportunity to help select representatives to lead the advancement of our profession. On October 31, every ICF Member in ...read more.

Share Your Input: Future of Coaching Survey

As the world emerges from the pandemic, how are you dealing with its lingering effects? How are you managing new challenges that are appearing? We invite you to complete the ICF 2022 Future of Coaching Survey for insight into how you are preparing to face these challenges and embrace new opportunities. We also encourage you to share ...read more.

Click on "Access Profile" to access your profile page.

How to Locate Your Renewal Application

Note: This is your <u>Membership expiration date</u>, not your Credential renewal due date. Your Credential renewal due date is found at the bottom the page.



Invoice	Invoice Date	Total	Payment	Balance Due
1773424	04/01/2021	\$35.00	\$35.00	\$0.00
1485375	04/01/2021	\$245.00	\$245.00	\$0.00
485578	05/12/2020	\$259.58	\$259.58	\$0.00

✓ My Applications						
Credential	Application Type	Submit Date	Status			
ACC	ACCACSTHApp	05/25/2019	Credential Awar	ded View Application		
♥ My Credent	ials					
Credential	Credential Date	Renewal Due Date	Status			
ACC	05/26/2020	05/31/2023	Enter CCE Hours	Credential Renewal Application		

The application will be found at the very bottom of your profile page.

Click on the "Credential Renewal Application" link to access your application.

How to Enter CCEs



For a complete list of activities that may be considered for ICF credential renewal and required documentation, please visit the ICF Professional Development page.

Status: Pending Co	mpletion							
Education Breakdown								
ССЕ Туре		Require	ed Repor	ted	Remaining	Status		
Coaching Ethics		3.00	0.00		3.00	Required hours not n	net	
Core Competency		11.00	0.00		11.00	Required hours not n	net	
Mentor Coaching		10.00	0.00		10.00	Required hours not n	net	
Resource Developme	nt	0.00	0.00		16.00	Optional, up to 16 ho	urs	
Total Hours		40.00	0.00		40.00	Requirements N	lot Yet Met	-
Education Reported	d					Ente	r Education Ho	ours
ActivityDate	Activity	Credit	CreditType	Status	ReportedDate	Document	Notes	
No Self Reported C	E on file.							

Scroll down and select / Enter Education Hours

How to Enter CCEs



Use the Drop Down to choose a Training Type.

* Training Types include coaching ethics, coaching supervision, core competency, mentor coaching, non-approved training, resource development, self-study, and multiple CCE hours from one certificate.

Enter in the Provider, Course Name, Start Date, Finish Date, and Number of Hours.

Select Choose File to upload document.

** The non-approved training type will allow you to upload up to 5 documents to support your non-accredited training.

Multiple CCEs From One Certificate

umo)	Start Data
	Start Date:
viuluple CCE nours from one certificate 🗸	
	Date Finished:
rovider:	Coaching Ethics Hours:
	0.00
ourse Name:	Core Competency Hours:
	0.00
	Other Training Hours:
	0.00
	Resource Development Hours:
	0.00
	Self-study Hours:
Joload Certificate: Choose File No file chosen	0.00

If your Education certificate has multiple CCE hours on it, you can select the Training Type: Multiple CCE hours from one certificate.

This allows you to enter all CCEs under one entry.

 You will enter the number of hours earned in each CCE category here.



Uploading Non-Accredited Training Documents

Add - TCE Salf Ranget Cradit Ranguals (CCE) (aWah)		×	
Activity Information			
Type: Non-Approved Training	Start Date:		If you submit non-accredited training for review to gain core
Provider:	Coaching Ethics Hours:		competencies, you will select the non-approved training type.
Course Name:	Core Competency Hours: 0 Other Training Hours: 0		
Upload Certificate: Choose File No file chosen	Resource Development Hours: 0 Self-study Hours: 0		This allows you to upload up to 5 documents.
Upload Certificate2: Choose File No file chosen Upload Certificate3: Choose File No file chosen			
Upload Certificate4: Choose File No file chosen			
		Save Cancel	Note: You can submit non-accredited training for

Note: You can submit non-accredited training for resource development hours without providing robust documentation.



Credentialing Support

EMAIL: support@coachingfederation.org

PHONE: 1-888-423-3131

coachingfederation.org